

LISTING CHECKLIST

CLEAN

- Dust shelving and wall art
- Dust and clean all lighting
- Dust and wash vent covers and air returns
- Wash refrigerator and freezer (in and out)
- Wash oven and range hood
- Clean kitchen cabinets
- Clean interior doors
- Wash all windows (in and out)
- Wash walls and doorknobs
- Clean switch plate
- Magic erase baseboards
- Clean window ledges
- Wash bed sheets and linens
- Wash curtains
- Have carpets professionally cleaned

PAINT AND CAULK

- Touch up ceiling
- Touch up interior doors
- Re-caulk baseboards and touch up paint
- Remove nails/screws in walls, patch & paint
- Re-caulk cabinetry
- Re-caulk showers

DECLUTTER

- Organize pantry, fridge and freezer
- Drawers in kitchen
- Playroom
- Bookcases
- Closets
- Storage areas
- Linen closets
- Surfaces, counters, desktops
- Floor space

TASKS

- Replace lightbulbs
- Replace air filters
- Remove personal items and photos
- Hang mirrors in dark/ small spaces
- Add lamps in bedrooms

EXTERIOR

- Clean windows wells/ wash windows
- Pressure wash deck/patio
- Paint front door
- Add fresh doormat
- Weed and add fresh mulch
- Add fresh flowers to planters

